APPENDIX A

MAINTENANCE REQUIREMENTS FOR STORMWATER FACILITIES AND ON-SITE BMPS

This appendix contains the maintenance requirements for the following typical stormwater flow control and water quality facilities and on-site BMPs (*ctrl/click the title to follow the link*):

No. 24 – Catch Basin Insert (not allowed in the city for oil control)
No. 25 – Drywell BMP
No. 26 – Gravel Filled Infiltration Trench BMP
No. 27 – Gravel Filled Dispersion Trench BMP
No. 28 – Native Vegetated Surface/Native Vegetated Landscape BMP
No. 29 – Perforated Pipe Connections BMP
No. 30 – Permeable Pavement BMP
No. 31 – Bioretention BMP
No. 32 – RainWater Harvesting BMP
No. 33 – Rock Pad BMP
No. 34 – Sheet Flow BMP
No. 35 – Splash Block BMP
No. 36 – Vegetated Roof BMP
No. 37 – Rain Garden BMP
No. 38 – Soil Amendment BMP
No. 39 – Retained Trees
No. 40 – Filterra System
No. 41 – Compost Amended Vegetated Filter Strip (CAVFS)
No. 42 – Media Filter Drain (MFD)
No. 43 – Compost-Amended Biofiltration Swale

NO. 1 – DETENTION PONDS

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITIONS WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Site	Trash and debris	Any trash and debris which exceed 1 cubic foot per 1,000 square feet (this is about equal to the amount of trash it would take to fill up one standard size office garbage can). In general, there should be no visual evidence of dumping.	Trash and debris cleared from site.
	Noxious weeds	Any noxious or nuisance vegetation which may constitute a hazard to City personnel or the public.	Noxious and nuisance vegetation removed according to applicable regulations. No danger of noxious vegetation where City personnel or the public might normally be.
	Contaminants and pollution	Any evidence of contaminants or pollution such as oil, gasoline, concrete slurries or paint.	Materials removed and disposed of according to applicable regulations. Source control BMPs implemented if appropriate. No contaminants present other than a surface oil film.
	Excessive growth of grass/groundcover	Grass or groundcover exceeds 18 inches in height.	Grass or groundcover mowed to a height no greater than 6 inches.
Top or Side Slopes of Dam, Berm or Embankment	Rodent holes	Any evidence of rodent holes if facility is acting as a dam or berm, or any evidence of water piping through dam or berm via rodent holes.	Rodents removed or destroyed and dam or berm repaired.
	Tree growth	Tree growth threatens integrity of slopes, does not allow maintenance access, or interferes with maintenance activity. If trees are not a threat or not interfering with access or maintenance, they do not need to be removed.	Trees do not hinder facility performance or maintenance activities.
	Erosion	Eroded damage over 2 inches deep where cause of damage is still present or where there is potential for continued erosion. Any erosion observed on a compacted slope.	Slopes stabilized using appropriate erosion control measures. If erosion is occurring on compacted slope, a licensed civil engineer should be consulted to resolve source of erosion.
	Settlement	Any part of a dam, berm or embankment that has settled 4 inches lower than the design elevation.	Top or side slope restored to design dimensions. If settlement is significant, a licensed civil engineer should be consulted to determine the cause of the settlement.
Storage Area	Sediment accumulation	Accumulated sediment that exceeds 10% of the designed pond depth.	Sediment cleaned out to designed pond shape and depth; pond reseeded if necessary to control erosion.
	Liner damaged (If applicable)	Liner is visible or pond does not hold water as designed.	Liner repaired or replaced.
Inlet/Outlet Pipe	Sediment accumulation	Sediment filling 20% or more of the pipe.	Inlet/outlet pipes clear of sediment.
	Trash and debris	Trash and debris accumulated in inlet/outlet pipes (includes floatables and non-floatables).	No trash or debris in pipes.
	Damaged inlet/outlet pipe	Cracks wider than ½-inch at the joint of the inlet/outlet pipes or any evidence of soil entering at the joints of the inlet/outlet pipes.	No cracks more than ¼-inch wide at the joint of the inlet/outlet pipe.
Emergency Overflow/Spillway	Tree growth	Tree growth impedes flow or threatens stability of spillway.	Trees removed.
	Rock missing	Only one layer of rock exists above native soil in area five square feet or larger or any exposure of native soil on the spillway.	Spillway restored to design standards.

NO. 2 – INFILTRATION FACILITIES

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITIONS WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Site	Trash and debris	Any trash and debris which exceed 1 cubic foot per 1,000 square feet (this is about equal to the amount of trash it would take to fill up one standard size office garbage can). In general, there should be no visual evidence of dumping.	Trash and debris cleared from site.
	Noxious weeds	Any noxious or nuisance vegetation which may constitute a hazard to City personnel or the public.	Noxious and nuisance vegetation removed according to applicable regulations. No danger of noxious vegetation where City personnel or the public might normally be.
	Contaminants and pollution	Any evidence of contaminants or pollution such as oil, gasoline, concrete slurries or paint.	Materials removed and disposed of according to applicable regulations. Source control BMPs implemented if appropriate. No contaminants present other than a surface oil film.
	Excessive growth of grass/groundcover	Grass or groundcover exceeds 18 inches in height.	Grass or groundcover mowed to a height no greater than 6 inches.
Infiltration Pond, Top or Side Slopes of Dam, Berm or Embankment	Rodent holes	Any evidence of rodent holes if facility is acting as a dam or berm, or any evidence of water piping through dam or berm via rodent holes.	Rodents removed or destroyed and dam or berm repaired.
	Tree growth	Tree growth threatens integrity of dams, berms or slopes, does not allow maintenance access, or interferes with maintenance activity. If trees are not a threat to dam, berm, or embankment integrity or not interfering with access or maintenance, they do not need to be removed.	Trees do not hinder facility performance or maintenance activities.
	Erosion	Eroded damage over 2 inches deep where cause of damage is still present or where there is potential for continued erosion. Any erosion observed on a compacted slope.	Slopes stabilized using appropriate erosion control measures. If erosion is occurring on compacted slope, a licensed civil engineer should be consulted to resolve source of erosion.
	Settlement	Any part of a dam, berm or embankment that has settled 4 inches lower than the design elevation.	Top or side slope restored to design dimensions. If settlement is significant, a licensed civil engineer should be consulted to determine the cause of the settlement.
Infiltration Pond, Tank, Vault, Trench, or Small Basin Storage Area	Sediment accumulation	If two inches or more sediment is present or a percolation test indicates facility is working at or less than 90% of design.	Facility infiltrates as designed.
	Liner damaged (If applicable)	Liner is visible or pond does not hold water as designed.	Liner repaired or replaced.
Infiltration Tank Structure	Plugged air vent	Any blockage of the vent.	Tank or vault freely vents.
	Tank bent out of shape	Any part of tank/pipe is bent out of shape more than 10% of its design shape.	Tank repaired or replaced to design.
	Gaps between sections, damaged joints or cracks or tears in wall	A gap wider than ½-inch at the joint of any tank sections or any evidence of soil particles entering the tank at a joint or through a wall.	No water or soil entering tank through joints or walls.
Infiltration Vault Structure	Damage to wall, frame, bottom, and/or top slab	Cracks wider than ½-inch, any evidence of soil entering the structure through cracks or qualified inspection personnel determines that the vault is not structurally sound.	Vault is sealed and structurally sound.

NO. 2 – INFILTRATION FACILITIES

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITIONS WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Inlet/Outlet Pipes	Sediment accumulation	Sediment filling 20% or more of the pipe.	Inlet/outlet pipes clear of sediment.
	Trash and debris	Trash and debris accumulated in inlet/outlet pipes (includes floatables and non-floatables).	No trash or debris in pipes.
	Damaged inlet/outlet pipe	Cracks wider than ½-inch at the joint of the inlet/outlet pipes or any evidence of soil entering at the joints of the inlet/outlet pipes.	No cracks more than ¼-inch wide at the joint of the inlet/outlet pipe.
Access Manhole	Cover/lid not in place	Cover/lid is missing or only partially in place. **Any open manhole requires immediate maintenance.**	Manhole access covered.
	Locking mechanism not working	Mechanism cannot be opened by one maintenance person with proper tools. Bolts cannot be seated. Self-locking cover/lid does not work.	Mechanism opens with proper tools.
	Cover/lid difficult to remove	One maintenance person cannot remove cover/lid after applying 80 lbs of lift.	Cover/lid can be removed and reinstalled by one maintenance person.
	Ladder rungs unsafe	Missing rungs, misalignment, rust, or cracks.	Ladder meets design standards. Allows maintenance person safe access.
Large access doors/plate	Damaged or difficult to open	Large access doors or plates cannot be opened/removed using normal equipment.	Replace or repair access door so it can be opened as designed.
	Gaps, doesn't cover completely	Large access doors not flat and/or access opening not completely covered.	Doors close flat; covers access opening completely.
	Lifting rings missing, rusted	Lifting rings not capable of lifting weight of door or plate.	Lifting rings sufficient to lift or remove door or plate.
Infiltration Pond, Tank, Vault, Trench, or Small Basin Filter Bags	Plugged filter bag (if applicable)	Filter bag more than $^1/_2$ full.	Replace filter bag or redesign system.
Infiltration Pond, Tank, Vault, Trench, or Small Basin Pre-settling Ponds and Vaults	Sediment accumulation	6" or more of sediment has accumulated.	Pre-settling occurs as designed
Infiltration Pond, Rock Filter	Plugged rock filter	High water level on upstream side of filter remains for extended period of time or little or no water flows through filter during heavy rain storms.	Rock filter replaced evaluate need for filter and remove if not necessary.
Infiltration Pond Emergency Overflow Spillway	Rock missing	Only one layer of rock exists above native soil in area five square feet or larger, or any exposure of native soil at the top of out flow path of spillway. Rip-rap on inside slopes need not be replaced.	Spillway restored to design standards.
	Tree growth	Tree growth impedes flow or threatens stability of spillway.	Trees removed.

NO. 3 – DETENTION TANKS AND VAULTS

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITIONS WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Site	Trash and debris	Any trash and debris which exceed 1 cubic foot per 1,000 square feet (this is about equal to the amount of trash it would take to fill up one standard size office garbage can). In general, there should be no visual evidence of dumping.	Trash and debris cleared from site.
	Noxious weeds	Any noxious or nuisance vegetation which may constitute a hazard to City personnel or the public.	Noxious and nuisance vegetation removed according to applicable regulations. No danger of noxious vegetation where City personnel or the public might normally be.
	Contaminants and pollution	Any evidence of contaminants or pollution such as oil, gasoline, concrete slurries or paint.	Materials removed and disposed of according to applicable regulations. Source control BMPs implemented if appropriate. No contaminants present other than a surface oil film.
	Excessive growth of grass/groundcover	Grass or groundcover exceeds 18 inches in height.	Grass or groundcover mowed to a height no greater than 6 inches.
Tank or Vault Storage Area	Trash and debris	Any trash and debris accumulated in vault or tank (includes floatables and non-floatables).	No trash or debris in vault.
	Sediment accumulation	Accumulated sediment depth exceeds 10% of the diameter of the storage area for ½ length of storage vault or any point depth exceeds 15% of diameter. Example: 72-inch storage tank would require cleaning when sediment reaches depth of 7 inches for more than ½ length of tank.	All sediment removed from storage area.
Tank Structure	Plugged air vent	Any blockage of the vent.	Tank or vault freely vents.
	Tank bent out of shape	Any part of tank/pipe is bent out of shape more than 10% of its design shape.	Tank repaired or replaced to design.
	Gaps between sections, damaged joints or cracks or tears in wall	A gap wider than ½-inch at the joint of any tank sections or any evidence of soil particles entering the tank at a joint or through a wall.	No water or soil entering tank through joints or walls.
Vault Structure	Damage to wall, frame, bottom, and/or top slab	Cracks wider than ½-inch, any evidence of soil entering the structure through cracks or qualified inspection personnel determines that the vault is not structurally sound.	Vault is sealed and structurally sound.
Inlet/Outlet Pipes	Sediment accumulation	Sediment filling 20% or more of the pipe.	Inlet/outlet pipes clear of sediment.
	Trash and debris	Trash and debris accumulated in inlet/outlet pipes (includes floatables and non-floatables).	No trash or debris in pipes.
	Damaged inlet/outlet pipes	Cracks wider than ½-inch at the joint of the inlet/outlet pipes or any evidence of soil entering at the joints of the inlet/outlet pipes.	No cracks more than ¼-inch wide at the joint of the inlet/outlet pipe.
Access Manhole	Cover/lid not in place	Cover/lid is missing or only partially in place. **Any open manhole requires immediate maintenance.**	Manhole access covered.

NO. 3 – DETENTION TANKS AND VAULTS

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITIONS WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Access Manhole (cont.)	Locking mechanism not working	Mechanism cannot be opened by one maintenance person with proper tools. Bolts cannot be seated. Self-locking cover/lid does not work.	Mechanism opens with proper tools.
	Cover/lid difficult to remove	One maintenance person cannot remove cover/lid after applying 80 lbs of lift.	Cover/lid can be removed and reinstalled by one maintenance person.
	Ladder rungs unsafe	Missing rungs, misalignment, rust, or cracks.	Ladder meets design standards. Allows maintenance person safe access.
Large access doors/plate	Damaged or difficult to open	Large access doors or plates cannot be opened/removed using normal equipment.	Replace or repair access door so it can be opened as designed.
	Gaps, doesn't cover completely	Large access doors not flat and/or access opening not completely covered.	Doors close flat; covers access opening completely.
	Lifting rings missing, rusted	Lifting rings not capable of lifting weight of door or plate.	Lifting rings sufficient to lift or remove door or plate.

NO. 4 – CONTROL STRUCTURE/FLOW RESTRICTOR

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Structure	Trash and debris	Trash or debris of more than ½ cubic foot which is located immediately in front of the structure opening or is blocking capacity of the structure by more than 10%.	No Trash or debris blocking or potentially blocking entrance to structure.
		Trash or debris in the structure that exceeds $^1/_3$ the depth from the bottom of basin to invert the lowest pipe into or out of the basin.	No trash or debris in the structure.
		Deposits of garbage exceeding 1 cubic foot in volume.	No condition present which would attract or support the breeding of insects or rodents.
	Sediment accumulation	Sediment exceeds 60% of the depth from the bottom of the structure to the invert of the lowest pipe into or out of the structure or the bottom of the FROP-T section or is within 6 inches of the invert of the lowest pipe into or out of the structure or the bottom of the FROP-T section.	Sump of structure contains no sediment.
	Damage to frame and/or top slab	Corner of frame extends more than ¾ inch past curb face into the street (If applicable).	Frame is even with curb.
		Top slab has holes larger than 2 square inches or cracks wider than ¼ inch.	Top slab is free of holes and cracks.
		Frame not sitting flush on top slab, i.e., separation of more than ¾ inch of the frame from the top slab.	Frame is sitting flush on top slab.
	Cracks in walls or bottom	Cracks wider than ½ inch and longer than 3 feet, any evidence of soil particles entering structure through cracks, or maintenance person judges that structure is unsound.	Structure is sealed and structurally sound.
		Cracks wider than ½ inch and longer than 1 foot at the joint of any inlet/outlet pipe or any evidence of soil particles entering structure through cracks.	No cracks more than $^1/_4$ inch wide at the joint of inlet/outlet pipe.
	Settlement/ misalignment	Structure has settled more than 1 inch or has rotated more than 2 inches out of alignment.	Basin replaced or repaired to design standards.
	Damaged pipe joints	Cracks wider than ½-inch at the joint of the inlet/outlet pipes or any evidence of soil entering the structure at the joint of the inlet/outlet pipes.	No cracks more than ¼-inch wide at the joint of inlet/outlet pipes.
	Contaminants and pollution	Any evidence of contaminants or pollution such as oil, gasoline, concrete slurries or paint.	Materials removed and disposed of according to applicable regulations. Source control BMPs implemented if appropriate. No contaminants present other than a surface oil film.
	Ladder rungs missing or unsafe	Ladder is unsafe due to missing rungs, misalignment, rust, cracks, or sharp edges.	Ladder meets design standards and allows maintenance person safe access.
FROP-T Section	Damaged FROP-T	T section is not securely attached to structure wall and outlet pipe structure should support at least 1,000 lbs of up or down pressure.	T section securely attached to wall and outlet pipe.
		Structure is not in upright position (allow up to 10% from plumb).	Structure in correct position.

NO. 4 – CONTROL STRUCTURE/FLOW RESTRICTOR

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
FROP-T Section (cont.)	Damaged FROP-T (cont.)	Connections to outlet pipe are not watertight or show signs of deteriorated grout.	Connections to outlet pipe are water tight; structure repaired or replaced and works as designed.
		Any holes—other than designed holes—in the structure.	Structure has no holes other than designed holes.
Cleanout Gate	Damaged or missing cleanout gate	Cleanout gate is missing.	Replace cleanout gate.
		Cleanout gate is not watertight.	Gate is watertight and works as designed.
		Gate cannot be moved up and down by one maintenance person.	Gate moves up and down easily and is watertight.
		Chain/rod leading to gate is missing or damaged.	Chain is in place and works as designed.
Orifice Plate	Damaged or missing orifice plate	Control device is not working properly due to missing, out of place, or bent orifice plate.	Plate is in place and works as designed.
	Obstructions to orifice plate	Any trash, debris, sediment, or vegetation blocking the plate.	Plate is free of all obstructions and works as designed.
Overflow Pipe	Obstructions to overflow pipe	Any trash or debris blocking (or having the potential of blocking) the overflow pipe.	Pipe is free of all obstructions and works as designed.
	Deformed or damaged lip of overflow pipe	Lip of overflow pipe is bent or deformed.	Overflow pipe does not allow overflow at an elevation lower than design
Inlet/Outlet Pipe	Sediment accumulation	Sediment filling 20% or more of the pipe.	Inlet/outlet pipes clear of sediment.
	Trash and debris	Trash and debris accumulated in inlet/outlet pipes (includes floatables and non-floatables).	No trash or debris in pipes.
	Damaged inlet/outlet pipe	Cracks wider than ½-inch at the joint of the inlet/outlet pipes or any evidence of soil entering at the joints of the inlet/outlet pipes.	No cracks more than ¼-inch wide at the joint of the inlet/outlet pipe.
Metal Grates (If applicable)	Unsafe grate opening	Grate with opening wider than $^{7}/_{8}$ inch.	Grate opening meets design standards.
	Trash and debris	Trash and debris that is blocking more than 20% of grate surface.	Grate free of trash and debris.
	Damaged or missing grate	Grate missing or broken member(s) of the grate.	Grate is in place and meets design standards.
Manhole Cover/Lid	Cover/lid not in place	Cover/lid is missing or only partially in place. **Any open structure requires urgent maintenance.**	Cover/lid protects opening to structure.
	Locking mechanism not working	Mechanism cannot be opened by one maintenance person with proper tools. Bolts cannot be seated. Self-locking cover/lid does not work.	Mechanism opens with proper tools.
	Cover/lid difficult to remove	One maintenance person cannot remove cover/lid after applying 80 lbs. of lift.	Cover/lid can be removed and reinstalled by one maintenance person.

NO. 5 – CATCH BASINS AND MANHOLES

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Structure	Sediment accumulation	Sediment exceeds 60% of the depth from the bottom of the catch basin to the invert of the lowest pipe into or out of the catch basin or is within 6 inches of the invert of the lowest pipe into or out of the catch basin.	Sump of catch basin contains no sediment.
	Trash and debris	Trash or debris of more than ½ cubic foot which is located immediately in front of the catch basin opening or is blocking capacity of the catch basin by more than 10%.	No Trash or debris blocking or potentially blocking entrance to catch basin.
		Trash or debris in the catch basin that exceeds $^1/_3$ the depth from the bottom of basin to invert the lowest pipe into or out of the basin.	No trash or debris in the catch basin.
		Dead animals or vegetation that could generate odors that could cause complaints or dangerous gases (e.g., methane).	No dead animals or vegetation present within catch basin.
		Deposits of garbage exceeding 1 cubic foot in volume.	No condition present which would attract or support the breeding of insects or rodents.
	Damage to frame and/or top slab	Corner of frame extends more than ¾ inch past curb face into the street (If applicable).	Frame is even with curb.
		Top slab has holes larger than 2 square inches or cracks wider than ¼ inch.	Top slab is free of holes and cracks.
		Frame not sitting flush on top slab, i.e., separation of more than ¾ inch of the frame from the top slab.	Frame is sitting flush on top slab.
	Cracks in walls or bottom	Cracks wider than ½ inch and longer than 3 feet, any evidence of soil particles entering catch basin through cracks, or maintenance person judges that catch basin is unsound.	Catch basin is sealed and is structurally sound.
		Cracks wider than ½ inch and longer than 1 foot at the joint of any inlet/outlet pipe or any evidence of soil particles entering catch basin through cracks.	No cracks more than $^1/_4$ inch wide at the joint of inlet/outlet pipe.
	Settlement/ misalignment	Catch basin has settled more than 1 inch or has rotated more than 2 inches out of alignment.	Basin replaced or repaired to design standards.
	Damaged pipe joints	Cracks wider than ½-inch at the joint of the inlet/outlet pipes or any evidence of soil entering the catch basin at the joint of the inlet/outlet pipes.	No cracks more than ¼-inch wide at the joint of inlet/outlet pipes.
	Contaminants and pollution	Any evidence of contaminants or pollution such as oil, gasoline, concrete slurries or paint.	Materials removed and disposed of according to applicable regulations. Source control BMPs implemented if appropriate. No contaminants present other than a surface oil film.
Inlet/Outlet Pipe	Sediment accumulation	Sediment filling 20% or more of the pipe.	Inlet/outlet pipes clear of sediment.
	Trash and debris	Trash and debris accumulated in inlet/outlet pipes (includes floatables and non-floatables).	No trash or debris in pipes.

NO. 5 – CATCH BASINS AND MANHOLES

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Inlet/Outlet Pipe (cont.)	Damaged inlet/outlet pipe	Cracks wider than ½-inch at the joint of the inlet/outlet pipes or any evidence of soil entering at the joints of the inlet/outlet pipes.	No cracks more than ¼-inch wide at the joint of the inlet/outlet pipe.
Metal Grates (Catch Basins)	Unsafe grate opening	Grate with opening wider than $^{7}/_{8}$ inch.	Grate opening meets design standards.
	Trash and debris	Trash and debris that is blocking more than 20% of grate surface.	Grate free of trash and debris.
	Damaged or missing grate	Grate missing or broken member(s) of the grate. **Any open structure requires urgent maintenance**.	Grate is in place and meets design standards.
Manhole Cover/Lid	Cover/lid not in place	Cover/lid is missing or only partially in place. **Any open structure requires urgent maintenance**.	Cover/lid protects opening to structure.
	Locking mechanism not working	Mechanism cannot be opened by one maintenance person with proper tools. Bolts cannot be seated. Self-locking cover/lid does not work.	Mechanism opens with proper tools.
	Cover/lid difficult to remove	One maintenance person cannot remove cover/lid after applying 80 lbs. of lift.	Cover/lid can be removed and reinstalled by one maintenance person.

NO. 6 – CONVEYANCE PIPES AND DITCHES

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITIONS WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Pipes	Sediment & debris accumulation	Accumulated sediment or debris that exceeds 20% of the diameter of the pipe.	Water flows freely through pipes.
	Vegetation/root growth in pipe	Vegetation/roots that reduce free movement of water through pipes.	Water flows freely through pipes.
	Contaminants and pollution	Any evidence of contaminants or pollution such as oil, gasoline, concrete slurries or paint.	Materials removed and disposed of according to applicable regulations. Source control BMPs implemented if appropriate. No contaminants present other than a surface oil film.
	Damage to protective coating or corrosion	Protective coating is damaged; rust or corrosion is weakening the structural integrity of any part of pipe.	Pipe repaired or replaced.
	Damaged pipes	Any dent that decreases the cross section area of pipe by more than 20% or is determined to have weakened structural integrity of the pipe.	Pipe repaired or replaced.
Ditches	Trash and debris	Trash and debris exceeds 1 cubic foot per 1,000 square feet of ditch and slopes.	Trash and debris cleared from ditches.
	Sediment accumulation	Accumulated sediment that exceeds 20% of the design depth.	Ditch cleaned/flushed of all sediment and debris so that it matches design.
	Noxious weeds	Any noxious or nuisance vegetation which may constitute a hazard to City personnel or the public.	Noxious and nuisance vegetation removed according to applicable regulations. No danger of noxious vegetation where City personnel or the public might normally be.
	Contaminants and pollution	Any evidence of contaminants or pollution such as oil, gasoline, concrete slurries or paint.	Materials removed and disposed of according to applicable regulations. Source control BMPs implemented if appropriate. No contaminants present other than a surface oil film.
	Excessive vegetation growth	Vegetation that reduces free movement of water through ditches.	Water flows freely through ditches.
	Erosion damage to slopes	Any erosion observed on a ditch slope.	Slopes are not eroding.
	Rock lining out of place or missing (If applicable)	One layer or less of rock exists above native soil area 5 square feet or more, any exposed native soil.	Replace rocks to design standards.

NO. 7 – DEBRIS BARRIERS (E.G., TRASH RACKS)

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED.
Site	Trash and debris	Trash or debris plugging more than 20% of the area of the barrier.	Barrier clear to receive capacity flow.
	Sediment accumulation	Sediment accumulation of greater than 20% of the area of the barrier	Barrier clear to receive capacity flow.
Structure	Cracked, broken, or loose pipe or structure	Structure which bars attached to is damaged – pipe is loose or cracked or concrete structure is cracked, broken, or loose.	Structure barrier attached to is sound.
Bars	Incorrect bar spacing	Bar spacing exceeds 6 inches.	Bars have at most 6 inches spacing.
	Damaged or missing bars	Bars are bent out of shape more than 3 inches.	Bars in place with no bends more than ¾ inch.
		Bars are missing or entire barrier missing.	Bars in place according to design.
		Bars are loose and rust is causing 50% deterioration to any part of barrier.	Repair or replace barrier to design standards.

NO. 8 – ENERGY DISSIPATERS

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITIONS WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED.
Site	Trash and debris	Trash and/or debris accumulation.	Dissipater clear of trash and/or debris.
	Contaminants and pollution	Any evidence of contaminants or pollution such as oil, gasoline, concrete slurries or paint.	Materials removed and disposed of according to applicable regulations. Source control BMPs implemented if appropriate. No contaminants present other than a surface oil film.
Rock Pad	Missing or moved rock	Only one layer of rock exists above native soil in area five square feet or larger or any exposure of native soil.	Rock pad prevents erosion.
Dispersion Trench	Pipe plugged with sediment	Accumulated sediment that exceeds 20% of the design depth.	Pipe cleaned/flushed so that it matches design.
	Not discharging water properly	Visual evidence of water discharging at concentrated points along trench (normal condition is a “sheet flow” of water along trench).	Water discharges from feature by sheet flow.
	Perforations plugged	Over 1/4 of perforations in pipe are plugged with debris or sediment.	Perforations freely discharge flow.
	Water flows out top of “distributor” catch basin.	Water flows out of distributor catch basin during any storm less than the design storm.	No flow discharges from distributor catch basin.
	Receiving area over-saturated	Water in receiving area is causing or has potential of causing landslide problems.	No danger of landslides.
Gabions	Damaged mesh	Mesh of gabion broken, twisted or deformed so structure is weakened or rock may fall out.	Mesh is intact, no rock missing.
	Corroded mesh	Gabion mesh shows corrosion through more than ¼ of its gage.	All gabion mesh capable of containing rock and retaining designed form.
	Collapsed or deformed baskets	Gabion basket shape deformed due to any cause.	All gabion baskets intact, structure stands as designed.
	Missing rock	Any rock missing that could cause gabion to loose structural integrity.	No rock missing.
Manhole/Chamber	Worn or damaged post, baffles or side of chamber	Structure dissipating flow deteriorates to ½ or original size or any concentrated worn spot exceeding one square foot which would make structure unsound.	Structure is in no danger of failing.
	Damage to wall, frame, bottom, and/or top slab	Cracks wider than ½-inch or any evidence of soil entering the structure through cracks, or maintenance inspection personnel determines that the structure is not structurally sound.	Manhole/chamber is sealed and structurally sound.
	Damaged pipe joints	Cracks wider than ½-inch at the joint of the inlet/outlet pipes or any evidence of soil entering the structure at the joint of the inlet/outlet pipes.	No soil or water enters and no water discharges at the joint of inlet/outlet pipes.

NO. 9 – FENCING

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITIONS WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Site	Erosion or holes under fence	Erosion or holes more than 4 inches high and 12-18 inches wide permitting access through an opening under a fence.	No access under the fence.
Wood Posts, Boards and Cross Members	Missing or damaged parts	Missing or broken boards, post out of plumb by more than 6 inches or cross members broken	No gaps on fence due to missing or broken boards, post plumb to within 1½ inches, cross members sound.
	Weakened by rotting or insects	Any part showing structural deterioration due to rotting or insect damage	All parts of fence are structurally sound.
	Damaged or failed post foundation	Concrete or metal attachments deteriorated or unable to support posts.	Post foundation capable of supporting posts even in strong wind.
Metal Posts, Rails and Fabric	Damaged parts	Post out of plumb more than 6 inches.	Post plumb to within 1½ inches.
		Top rails bent more than 6 inches.	Top rail free of bends greater than 1 inch.
		Any part of fence (including post, top rails, and fabric) more than 1 foot out of design alignment.	Fence is aligned and meets design standards.
		Missing or loose tension wire.	Tension wire in place and holding fabric.
	Deteriorated paint or protective coating	Part or parts that have a rusting or scaling condition that has affected structural adequacy.	Structurally adequate posts or parts with a uniform protective coating.
	Openings in fabric	Openings in fabric are such that an 8-inch diameter ball could fit through.	Fabric mesh openings within 50% of grid size.

NO. 10 – GATES/BOLLARDS/ACCESS BARRIERS

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITIONS WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Chain Link Fencing Gate	Damaged or missing members	Missing gate.	Gates in place.
		Broken or missing hinges such that gate cannot be easily opened and closed by a maintenance person.	Hinges intact and lubed. Gate is working freely.
		Gate is out of plumb more than 6 inches and more than 1 foot out of design alignment.	Gate is aligned and vertical.
		Missing stretcher bar, stretcher bands, and ties.	Stretcher bar, bands, and ties in place.
	Locking mechanism does not lock gate	Locking device missing, non-functioning or does not link to all parts.	Locking mechanism prevents opening of gate.
	Openings in fabric	Openings in fabric are such that an 8-inch diameter ball could fit through.	Fabric mesh openings within 50% of grid size.
Bar Gate	Damaged or missing cross bar	Cross bar does not swing open or closed, is missing or is bent to where it does not prevent vehicle access.	Cross bar swings fully open and closed and prevents vehicle access.
	Locking mechanism does not lock gate	Locking device missing, non-functioning or does not link to all parts.	Locking mechanism prevents opening of gate.
	Support post damaged	Support post does not hold cross bar up.	Cross bar held up preventing vehicle access into facility.
Bollards	Damaged or missing bollards	Bollard broken, missing, does not fit into support hole or hinge broken or missing.	No access for motorized vehicles to get into facility.
	Bollards do not lock	Locking assembly or lock missing or cannot be attached to lock bollard in place.	No access for motorized vehicles to get into facility.
Boulders	Dislodged boulders	Boulders not located to prevent motorized vehicle access.	No access for motorized vehicles to get into facility.
	Evidence of vehicles circumventing boulders	Motorized vehicles going around or between boulders.	No access for motorized vehicles to get into facility.

NO. 11 – GROUNDS (LANDSCAPING)

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITIONS WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Site	Trash and debris	Any trash and debris which exceed 1 cubic foot per 1,000 square feet (this is about equal to the amount of trash it would take to fill up one standard size office garbage can). In general, there should be no visual evidence of dumping.	Trash and debris cleared from site.
	Noxious weeds	Any noxious or nuisance vegetation which may constitute a hazard to City personnel or the public.	Noxious and nuisance vegetation removed according to applicable regulations. No danger of noxious vegetation where City personnel or the public might normally be.
	Contaminants and pollution	Any evidence of contaminants or pollution such as oil, gasoline, concrete slurries or paint.	Materials removed and disposed of according to applicable regulations. Source control BMPs implemented if appropriate. No contaminants present other than a surface oil film.
	Excessive growth of grass/groundcover	Grass or groundcover exceeds 18 inches in height.	Grass or groundcover mowed to a height no greater than 6 inches.
Trees and Shrubs	Hazard tree identified	Any tree or limb of a tree identified as having a potential to fall and cause property damage or threaten human life. **A hazard tree identified by a qualified arborist must be removed as soon as possible.**	No hazard trees in facility.
	Damaged tree or shrub identified	Limbs or parts of trees or shrubs that are split or broken which affect more than 25% of the total foliage of the tree or shrub.	Trees and shrubs with less than 5% of total foliage with split or broken limbs.
		Trees or shrubs that have been blown down or knocked over.	No blown down vegetation or knocked over vegetation. Trees or shrubs free of injury.
		Trees or shrubs which are not adequately supported or are leaning over, causing exposure of the roots.	Tree or shrub in place and adequately supported; dead or diseased trees removed.

NO. 12 – ACCESS ROADS

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Site	Trash and debris	Trash and debris exceeds 1 cubic foot per 1,000 square feet (i.e., trash and debris would fill up one standards size garbage can).	Roadway drivable by maintenance vehicles.
		Debris which could damage vehicle tires or prohibit use of road.	Roadway drivable by maintenance vehicles.
	Contaminants and pollution	Any evidence of contaminants or pollution such as oil, gasoline, concrete slurries or paint.	Materials removed and disposed of according to applicable regulations. Source control BMPs implemented if appropriate. No contaminants present other than a surface oil film.
	Blocked roadway	Any obstruction which reduces clearance above road surface to less than 14 feet.	Roadway overhead clear to 14 feet high.
		Any obstruction restricting the access to a 10- to 12 foot width for a distance of more than 12 feet or any point restricting access to less than a 10 foot width.	At least 12-foot of width on access road.
Road Surface	Erosion, settlement, potholes, soft spots, ruts	Any surface defect which hinders or prevents maintenance access.	Road drivable by maintenance vehicles.
	Vegetation on road surface	Trees or other vegetation prevent access to facility by maintenance vehicles.	Maintenance vehicles can access facility.
Shoulders and Ditches	Erosion	Erosion within 1 foot of the roadway more than 8 inches wide and 6 inches deep.	Shoulder free of erosion and matching the surrounding road.
	Weeds and brush	Weeds and brush exceed 18 inches in height or hinder maintenance access.	Weeds and brush cut to 2 inches in height or cleared in such a way as to allow maintenance access.
Modular Grid Pavement	Contaminants and pollution	Any evidence of contaminants or pollution such as oil, gasoline, concrete slurries or paint.	Materials removed and disposed of according to applicable regulations. Source control BMPs implemented if appropriate. No contaminants present other than a surface oil film.
	Damaged or missing blocks/grids	Access surface compacted because of broken on missing modular block.	Access road surface restored so road infiltrates.

NO. 13 – BASIC BIOSWALE (GRASS)

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Site	Trash and debris	Any trash and/or debris accumulated on the bioswale site.	No trash or debris on the bioswale site.
	Contaminants and pollution	Any evidence of contaminants or pollution such as oil, gasoline, concrete slurries or paint.	Materials removed and disposed of according to applicable regulations. Source control BMPs implemented if appropriate. No contaminants present other than a surface oil film.
Swale Section	Sediment accumulation	Sediment depth exceeds 2 inches in 10% of the swale treatment area.	No sediment deposits in grass treatment area of the bioswale.
		Sediment inhibits grass growth over 10% of swale length.	Grass growth not inhibited by sediment.
		Sediment inhibits even spreading of flow.	Flow spreads evenly through swale
	Erosion/scouring	Eroded or scoured swale bottom due to channelization or high flows.	No eroded or scoured areas in bioswale. Cause of erosion or scour addressed.
	Poor vegetation coverage	Grass is sparse or bare or eroded patches occur in more than 10% of the swale bottom.	Swale has no bare spots and grass is thick and healthy.
	Excessive vegetation growth	Grass excessively tall (greater than 10 inches), grass is thin or nuisance weeds and other vegetation have taken over.	Grass is between 3 and 4 inches tall, thick and healthy. No nuisance vegetation present.
	Excessive shade	Grass growth is poor because sunlight does not reach swale.	Healthy grass growth or swale converted to a wet bioswale.
	Constant baseflow	Continuous flow through the swale, even when it has been dry for weeks or an eroded, muddy channel has formed in the swale bottom.	Baseflow removed from swale by a low-flow pea-gravel drain or bypassed around the swale.
	Standing water	Water pools in the swale between storms or does not drain freely.	Swale freely drains and there is no standing water in swale between storms.
	Channelization	Flow concentrates and erodes channel through swale.	No flow channels in swale.
Flow Spreader	Concentrated flow	Flow from spreader not uniformly distributed across entire swale width.	Flows are spread evenly over entire swale width.
Inlet/Outlet Pipe	Sediment accumulation	Sediment filling 20% or more of the pipe.	Inlet/outlet pipes clear of sediment.
	Trash and debris	Trash and debris accumulated in inlet/outlet pipes (includes floatables and non-floatables).	No trash or debris in pipes.
	Damaged inlet/outlet pipe	Cracks wider than ½-inch at the joint of the inlet/outlet pipes or any evidence of soil entering at the joints of the inlet/outlet pipes.	No cracks more than ¼-inch wide at the joint of the inlet/outlet pipe.

NO. 14 – WET BIOSWALE

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Site	Trash and debris	Any trash and/or debris accumulated at the site.	No trash or debris at the site.
	Contaminants and pollution	Any evidence of contaminants or pollution such as oil, gasoline, concrete slurries or paint.	Materials removed and disposed of according to applicable regulations. Source control BMPs implemented if appropriate. No contaminants present other than a surface oil film.
Swale Section	Sediment accumulation	Sediment depth exceeds 2 inches in 10% of the swale treatment area.	No sediment deposits in treatment area.
	Erosion/scouring	Eroded or scoured swale bottom due to channelization or high flows.	No eroded or scoured areas in bioswale. Cause of erosion or scour addressed.
	Water not retained in swale during wet season	Water not retained to a depth of about 4 inches during the wet season.	Water depth of 4 inches throughout swale for most of wet season.
	Poor vegetation coverage and/or nuisance vegetation present	Vegetation sparse, does not provide adequate filtration or crowded out by very dense clumps of cattail or nuisance vegetation.	Wetland vegetation fully covers bottom of swale and no cattails or nuisance vegetation present.
	Insufficient water to maintain vegetation growth	Wetland vegetation dies due to lack of water.	Wetland vegetation remains healthy (may require converting to grass lined bioswale)
Flow Spreader	Concentrated flow	Flow from spreader not uniformly distributed across entire swale width.	Flows are spread evenly over entire swale width.
Inlet/Outlet Pipe	Sediment accumulation	Sediment filling 20% or more of the pipe.	Inlet/outlet pipes clear of sediment.
	Trash and debris	Trash and debris accumulated in inlet/outlet pipes (includes floatables and non-floatables).	No trash or debris in pipes.
	Damaged inlet/outlet pipe	Cracks wider than ½-inch at the joint of the inlet/outlet pipes or any evidence of soil entering at the joints of the inlet/outlet pipes.	No cracks more than ¼-inch wide at the joint of the inlet/outlet pipe.

NO. 15 – FILTER STRIP

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Site	Trash and debris	Any trash and debris accumulated on the filter strip site.	Filter strip site free of any trash or debris
	Contaminants and pollution	Any evidence of contaminants or pollution such as oil, gasoline, concrete slurries or paint.	Materials removed and disposed of according to applicable regulations. Source control BMPs implemented if appropriate. No contaminants present other than a surface oil film.
Grass Strip	Sediment accumulation	Sediment accumulation on grass exceeds 2 inches depth.	No sediment deposits in treatment area.
	Erosion/scouring	Eroded or scoured swale bottom due to channelization or high flows.	No eroded or scoured areas in bioswale. Cause of erosion or scour addressed.
	Excessive vegetation growth	Grass excessively tall (greater than 10 inches), grass is thin or nuisance weeds and other vegetation have taken over.	Grass is between 3 and 4 inches tall, thick and healthy. No nuisance vegetation present.
	Poor vegetation coverage and/or nuisance vegetation present	Grass has died out, become excessively tall (greater than 10 inches) or nuisance vegetation is taking over.	Grass is healthy, less than 9 inches high and no nuisance vegetation present.
Flow Spreader	Concentrated flow	Flow from spreader not uniformly distributed across entire swale width.	Flows are spread evenly over entire swale width.
Inlet/Outlet Pipe	Sediment accumulation	Sediment filling 20% or more of the pipe.	Inlet/outlet pipes clear of sediment.
	Trash and debris	Trash and debris accumulated in inlet/outlet pipes (includes floatables and non-floatables).	No trash or debris in pipes.
	Damaged inlet/outlet pipe	Cracks wider than ½-inch at the joint of the inlet/outlet pipes or any evidence of soil entering at the joints of the inlet/outlet pipes.	No cracks more than ¼-inch wide at the joint of the inlet/outlet pipe.

NO. 16 – WETPOND

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Site	Trash and debris	Any trash and debris accumulated on the wetpond site.	Wetpond site free of any trash or debris.
	Noxious weeds	Any noxious or nuisance vegetation which may constitute a hazard to City personnel or the public.	Noxious and nuisance vegetation removed according to applicable regulations. No danger of noxious vegetation where City personnel or the public might normally be.
	Contaminants and pollution	Any evidence of contaminants or pollution such as oil, gasoline, concrete slurries or paint.	Materials removed and disposed of according to applicable regulations. Source control BMPs implemented if appropriate. No contaminants present other than a surface oil film.
	Excessive growth of grass/groundcover	Grass or groundcover exceeds 18 inches in height.	Grass or groundcover mowed to a height no greater than 6 inches.
Side Slopes of Dam, Berm, internal berm or Embankment	Rodent holes	Any evidence of rodent holes if facility is acting as a dam or berm, or any evidence of water piping through dam or berm via rodent holes.	Rodents removed or destroyed and dam or berm repaired.
	Tree growth	Tree growth threatens integrity of dams, berms or slopes, does not allow maintenance access, or interferes with maintenance activity. If trees are not a threat to dam, berm or embankment integrity, are not interfering with access or maintenance or leaves do not cause a plugging problem they do not need to be removed.	Trees do not hinder facility performance or maintenance activities.
	Erosion	Eroded damage over 2 inches deep where cause of damage is still present or where there is potential for continued erosion. Any erosion observed on a compacted slope.	Slopes stabilized using appropriate erosion control measures. If erosion is occurring on compacted slope, a licensed civil engineer should be consulted to resolve source of erosion.
Top or Side Slopes of Dam, Berm, internal berm or Embankment	Settlement	Any part of a dam, berm or embankment that has settled 4 inches lower than the design elevation.	Top or side slope restored to design dimensions. If settlement is significant, a licensed civil engineer should be consulted to determine the cause of the settlement.
	Irregular surface on internal berm	Top of berm not uniform and level.	Top of berm graded to design elevation.
Pond Areas	Sediment accumulation (except first wetpool cell)	Accumulated sediment that exceeds 10% of the designed pond depth.	Sediment cleaned out to designed pond shape and depth.
	Sediment accumulation (first wetpool cell)	Sediment accumulations in pond bottom that exceeds the depth of sediment storage (1 foot) plus 6 inches.	Sediment storage contains no sediment.
	Liner damaged (If applicable)	Liner is visible or pond does not hold water as designed.	Liner repaired or replaced.
	Low water level (all wetpool cells)	Cell level(s) drops more than 12 inches in any 7-day period.	Cell level(s) drops less than 12 inches in any 7-day period.
	Algae mats (first wetpool cell)	Algae mats develop over more than 10% of the water surface should be removed.	Algae mats removed (usually in the late summer before Fall rains, especially in Sensitive Lake Protection Areas.)

NO. 16 – WETPOND

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Pond Areas (cont.)	Sparse or dying design planting and poor vegetation survival	Sparse or dying design planting, or when design plantings are not thriving across 80% or more of the design vegetated areas within the pond; invasive vegetation (e.g., cattails)	Design plantings and vegetation are thriving and appropriately spaced across 80% or more of the design vegetated areas within the pond; invasives removed including root clumps
Gravity Drain	Inoperable valve	Valve will not open and close.	Valve opens and closes normally.
	Valve won't seal	Valve does not seal completely.	Valve completely seals closed.
Emergency Overflow Spillway	Tree growth	Tree growth impedes flow or threatens stability of spillway.	Trees removed.
	Rock missing	Only one layer of rock exists above native soil in area five square feet or larger, or any exposure of native soil at the top of out flow path of spillway. Rip-rap on inside slopes need not be replaced.	Spillway restored to design standards.
Inlet/Outlet Pipe	Sediment accumulation	Sediment filling 20% or more of the pipe.	Inlet/outlet pipes clear of sediment.
	Trash and debris	Trash and debris accumulated in inlet/outlet pipes (includes floatables and non-floatables).	No trash or debris in pipes.
	Damaged inlet/outlet pipe	Cracks wider than ½-inch at the joint of the inlet/outlet pipes or any evidence of soil entering at the joints of the inlet/outlet pipes.	No cracks more than ¼-inch wide at the joint of the inlet/outlet pipe.

NO. 17 – WETVAULT

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Site	Trash and debris	Trash and debris accumulated on facility site.	Trash and debris removed from facility site.
Treatment Area	Trash and debris	Any trash and debris accumulated in vault (includes floatables and non-floatables).	No trash or debris in vault.
	Sediment accumulation	Sediment accumulation in vault bottom exceeds the depth of the sediment zone plus 6 inches.	No sediment in vault.
	Contaminants and pollution	Any evidence of contaminants or pollution such as oil, gasoline, concrete slurries or paint.	Materials removed and disposed of according to applicable regulations. Source control BMPs implemented if appropriate. No contaminants present other than a surface oil film.
Vault Structure	Damage to wall, frame, bottom, and/or top slab	Cracks wider than ½-inch, any evidence of soil entering the structure through cracks, vault does not retain water or qualified inspection personnel determines that the vault is not structurally sound.	Vault is sealed and structurally sound.
	Baffles damaged	Baffles corroding, cracking, warping and/or showing signs of failure or baffle cannot be removed.	Repair or replace baffles or walls to specifications.
	Ventilation area blocked/plugged	Ventilation area blocked or plugged.	No reduction of ventilation area exists.
Inlet/Outlet Pipe	Sediment accumulation	Sediment filling 20% or more of the pipe.	Inlet/outlet pipes clear of sediment.
	Trash and debris	Trash and debris accumulated in inlet/outlet pipes (includes floatables and non-floatables).	No trash or debris in pipes.
	Damaged inlet/outlet pipe	Cracks wider than ½-inch at the joint of the inlet/outlet pipes or any evidence of soil entering at the joints of the inlet/outlet pipes.	No cracks more than ¼-inch wide at the joint of the inlet/outlet pipe.
Gravity Drain	Inoperable valve	Valve will not open and close.	Valve opens and closes normally.
	Valve won't seal	Valve does not seal completely.	Valve completely seals closed.
Access Manhole	Access cover/lid damaged or difficult to open	Access cover/lid cannot be easily opened by one person. Corrosion/deformation of cover/lid.	Access cover/lid can be opened by one person.
	Locking mechanism not working	Mechanism cannot be opened by one maintenance person with proper tools. Bolts cannot be seated. Self-locking cover/lid does not work.	Mechanism opens with proper tools.
	Cover/lid difficult to remove	One maintenance person cannot remove cover/lid after applying 80 lbs of lift.	Cover/lid can be removed and reinstalled by one maintenance person.
	Access doors/plate has gaps, doesn't cover completely	Large access doors not flat and/or access opening not completely covered.	Doors close flat; covers access opening completely.
	Lifting rings missing, rusted	Lifting rings not capable of lifting weight of door or plate.	Lifting rings sufficient to lift or remove door or plate.
	Ladder rungs unsafe	Missing rungs, misalignment, rust, or cracks.	Ladder meets design standards. Allows maintenance person safe access.

NO. 18 – STORMWATER WETLAND

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Site	Trash and debris	Trash and debris accumulated on facility site.	Trash and debris removed from facility site.
	Noxious weeds	Any noxious or nuisance vegetation which may constitute a hazard to City personnel or the public.	Noxious and nuisance vegetation removed according to applicable regulations. No danger of noxious vegetation where City personnel or the public might normally be.
	Contaminants and pollution	Any evidence of contaminants or pollution such as oil, gasoline, concrete slurries or paint.	Materials removed and disposed of according to applicable regulations. Source control BMPs implemented if appropriate. No contaminants present other than a surface oil film.
	Excessive growth or grass/groundcover	Grass or groundcover exceeds 18 inches in height.	Grass or groundcover mowed to a height no greater than 6 inches.
Side Slopes of Dam, Berm, Internal Berm or Embankment	Rodent holes	Any evidence of rodent holes if facility is acting as a dam or berm, or any evidence of water piping through dam or berm via rodent holes.	Rodents removed or destroyed and dam or berm repaired.
	Tree growth	Tree growth threatens integrity of dams, berms or slopes, does not allow maintenance access, or interferes with maintenance activity. If trees are not a threat to dam, berm, or embankment integrity or not interfering with access or maintenance, they do not need to be removed.	Trees do not hinder facility performance or maintenance activities.
	Erosion	Eroded damage over 2 inches deep where cause of damage is still present or where there is potential for continued erosion. Any erosion observed on a compacted slope.	Slopes stabilized using appropriate erosion control measures. If erosion is occurring on compacted slope, a licensed civil engineer should be consulted to resolve source of erosion.
Top or Side Slopes of Dam, Berm, Internal Berm or Embankment	Settlement	Any part of a dam, berm or embankment that has settled 4 inches lower than the design elevation.	Top or side slope restored to design dimensions. If settlement is significant, a licensed civil engineer should be consulted to determine the cause of the settlement.
	Irregular surface on internal berm	Top of berm not uniform and level.	Top of berm graded flat to design elevation.
Pond Areas	Sediment accumulation (first cell/forebay)	Sediment accumulations in pond bottom that exceeds the depth of sediment storage (1 foot) plus 6 inches.	Sediment storage contains no sediment.
	Sediment accumulation (wetland cell)	Accumulated sediment that exceeds 10% of the designed pond depth.	Sediment cleaned out to designed pond shape and depth.
	Liner damaged (If applicable)	Liner is visible or pond does not hold water as designed.	Liner repaired or replaced.
	Low water level (first cell/forebay)	Cell level drops more than 12 inches in any 7-day period.	Cell level drops no more than 12 inches in any 7-day period.
	Low water level (wetland cell)	Cell does not retain water for at least 10 months of the year or wetland plants are not surviving.	Water retained at least 10 months of the year or wetland plants are surviving.

NO. 18 – STORMWATER WETLAND

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Pond Areas (cont.)	Algae mats (first cell/forebay)	Algae mats develop over more than 10% of the water surface should be removed.	Algae mats removed (usually in the late summer before Fall rains, especially in Sensitive Lake Protection Areas.)
	Vegetation	Vegetation dead, dying, or overgrown (cattails) or not meeting original planting specifications across more than 20% of the entire design vegetated area within the pond.	Plants in wetland cell surviving across 80% or more of the entire design vegetated area within the pond and not interfering with wetland function.
Gravity Drain	Inoperable valve	Valve will not open and close.	Valve opens and closes normally.
	Valve won't seal	Valve does not seal completely.	Valve completely seals closed.
Emergency Overflow Spillway	Tree growth	Tree growth impedes flow or threatens stability of spillway.	Trees removed.
	Rock missing	Only one layer of rock exists above native soil in area five square feet or larger, or any exposure of native soil at the top of outflow path of spillway. Rip-rap on inside slopes need not be replaced.	Spillway restored to design standards.
Inlet/Outlet Pipe	Sediment accumulation	Sediment filling 20% or more of the pipe.	Inlet/outlet pipes clear of sediment.
	Trash and debris	Trash and debris accumulated in inlet/outlet pipes (includes floatables and non-floatables).	No trash or debris in pipes.
	Damaged inlet/outlet pipe	Cracks wider than ½-inch at the joint of the inlet/outlet pipes or any evidence of soil entering at the joints of the inlet/outlet pipes.	No cracks more than ¼-inch wide at the joint of the inlet/outlet pipe.

NO. 19 – SAND FILTER POND

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Site	Trash and debris	Trash and debris accumulated on facility site.	Trash and debris removed from facility site.
	Noxious weeds	Any noxious or nuisance vegetation which may constitute a hazard to City personnel or the public.	Noxious and nuisance vegetation removed according to applicable regulations. No danger of noxious vegetation where City personnel or the public might normally be.
	Contaminants and pollution	Any evidence of contaminants or pollution such as oil, gasoline, concrete slurries or paint.	Materials removed and disposed of according to applicable regulations. Source control BMPs implemented if appropriate. No contaminants present other than a surface oil film.
	Excessive growth of grass/groundcover (not in the treatment area)	Grass or groundcover exceeds 18 inches in height.	Grass or groundcover mowed to a height no greater than 6 inches.
Pre-Treatment (if applicable)	Sediment accumulation	Sediment accumulations in pond bottom that exceeds the depth of sediment storage (1 foot) plus 6 inches.	Sediment storage contains no sediment.
	Liner damaged (If applicable)	Liner is visible or pond does not hold water as designed.	Liner repaired or replaced.
	Low water level	Cell empty, doesn't hold water.	Water retained in first cell for most of the year.
	Algae mats	Algae mats develop over more than 10% of the water surface should be removed.	Algae mats removed (usually in the late summer before Fall rains, especially in Sensitive Lake Protection Areas.)
Pond Area	Sediment accumulation	Sediment or crust depth exceeds ½-inch over 10 % of surface area of sand filter.	No sediment or crust deposit on sand filter that would impede permeability of the filter section.
	Excessive grass growth (if applicable)	Grass becomes excessively tall (greater than 6 inches) or when nuisance weeds and other vegetation start to take over or thatch build up occurs.	Mow vegetation and/or remove nuisance vegetation.
Side Slopes of Pond	Rodent holes	Any evidence of rodent holes if facility is acting as a dam or berm, or any evidence of water piping through dam or berm via rodent holes.	Rodents removed or destroyed and dam or berm repaired.
	Tree growth	Tree growth threatens integrity of dams, berms or slopes, does not allow maintenance access, or interferes with maintenance activity. If trees are not a threat to dam, berm, or embankment integrity or not interfering with access or maintenance, they do not need to be removed.	Trees do not hinder facility performance or maintenance activities.
	Erosion	Eroded damage over 2 inches deep where cause of damage is still present or where there is potential for continued erosion. Any erosion observed on a compacted slope.	Slopes stabilized using appropriate erosion control measures. If erosion is occurring on compacted slope, a licensed civil engineer should be consulted to resolve source of erosion.

NO. 19 – SAND FILTER POND

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Sand Filter Media	Plugged media	Drawdown of water through the sand filter media, takes longer than 24 hours, and/or flow through the overflow pipes occurs frequently. A sieve analysis of >4% -100 or >2% -200 requires replacing sand filter media.	Sand filter media surface is aerated or the surface is scraped and replaced, and drawdown rate is normal.
	Prolonged flows	Sand is saturated for prolonged periods of time (several weeks) and does not dry out between storms due to continuous base flow or prolonged flows from detention facilities.	Excess flows bypassed or confined to small portion of filter media surface.
	Short circuiting	Flows become concentrated over one section of the sand filter rather than dispersed or drawdown rate of pool exceeds 12 inches per hour.	Flow and percolation of water through the sand filter is uniform and dispersed across the entire filter area and drawdown rate is normal.
	Insufficient media thickness	Sand thickness is less than 18 inches.	Rebuild sand thickness to a minimum of 18 inches.
Underdrains and Clean-Outs	Sediment and debris	Underdrains or clean-outs partially plugged or filled with sediment and/or debris. Junction box/cleanout wyes not watertight.	Underdrains and clean-outs free of sediment and debris and are watertight.
Inlet/Outlet Pipe	Sediment accumulation	Sediment filling 20% or more of the pipe.	Inlet/outlet pipes clear of sediment.
	Trash and debris	Trash and debris accumulated in inlet/outlet pipes (includes floatables and non-floatables).	No trash or debris in pipes.
	Damaged inlet/outlet pipe	Cracks wider than ½-inch at the joint of the inlet/outlet pipes or any evidence of soil entering at the joints of the inlet/outlet pipes.	No cracks more than ¼-inch wide at the joint of the inlet/outlet pipe.
Rock Pad	Missing rock or out of place	Only one layer of rock exists above native soil in area five square feet or larger, or any exposure of native soil.	Rock pad restored to design standards.
Flow Spreader	Concentrated flow	Flow from spreader not uniformly distributed across sand filter.	Flows spread evenly over sand filter.

NO. 20 – SAND FILTER VAULT

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Site	Trash and debris	Trash and debris accumulated on facility site.	Trash and debris removed from facility site.
	Noxious weeds	Any noxious or nuisance vegetation which may constitute a hazard to City personnel or the public.	Noxious and nuisance vegetation removed according to applicable regulations. No danger of noxious vegetation where City personnel or the public might normally be.
	Contaminants and pollution	Any evidence of contaminants or pollution such as oil, gasoline, concrete slurries or paint.	Materials removed and disposed of according to applicable regulations. Source control BMPs implemented if appropriate. No contaminants present other than a surface oil film.
	Excessive growth of grass/groundcover	Grass or groundcover exceeds 18 inches in height.	Grass or groundcover mowed to a height no greater than 6 inches.
Pre-Treatment Chamber	Sediment accumulation	Sediment accumulation exceeds the depth of the sediment zone plus 6 inches.	Sediment storage contains no sediment.
Sand Filter Media	Sediment accumulation	Sediment depth exceeds ½-inch on sand filter media.	Sand filter freely drains at normal rate.
	Trash and debris	Trash and debris accumulated in vault (floatables and non-floatables).	No trash or debris in vault.
	Plugged media	Drawdown of water through the sand filter media, takes longer than 24 hours, and/or flow through the overflow pipes occurs frequently. A sieve analysis of >4% -100 or >2% -200 requires replacing sand filter media.	Sand filter media drawdown rate is normal.
	Short circuiting	Seepage or flow occurs along the vault walls and corners. Sand eroding near inflow area. Cleanout wyes are not watertight.	Sand filter media section re-laid and compacted along perimeter of vault to form a semi-seal. Erosion protection added to dissipate force of incoming flow and curtail erosion.
Vault Structure	Damaged to walls, frame, bottom and/or top slab.	Cracks wider than ½-inch, any evidence of soil entering the structure through cracks or qualified inspection personnel determines that the vault is not structurally sound.	Vault replaced or repaired to provide complete sealing of the structure.
	Ventilation area blocked/plugged	Ventilation area blocked or plugged.	No reduction of ventilation area exists.
Underdrains and Cleanouts	Sediment and debris	Underdrains or clean-outs partially plugged, filled with sediment and/or debris or not watertight.	Underdrains and clean-outs free of sediment and debris and sealed.
Inlet/Outlet Pipe	Sediment accumulation	Sediment filling 20% or more of the pipe.	Inlet/outlet pipes clear of sediment.
	Trash and debris	Trash and debris accumulated in inlet/outlet pipes (includes floatables and non-floatables).	No trash or debris in pipes.
	Damaged inlet/outlet pipe	Cracks wider than ½-inch at the joint of the inlet/outlet pipes or any evidence of soil entering at the joints of the inlet/outlet pipes.	No cracks more than ¼-inch wide at the joint of the inlet/outlet pipe.

NO. 20 – SAND FILTER VAULT

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Access Manhole	Cover/lid not in place	Cover/lid is missing or only partially in place. Any open manhole requires immediate maintenance.	Manhole access covered.
	Locking mechanism not working	Mechanism cannot be opened by one maintenance person with proper tools. Bolts cannot be seated. Self-locking cover/lid does not work.	Mechanism opens with proper tools.
	Cover/lid difficult to remove	One maintenance person cannot remove cover/lid after applying 80 lbs of lift.	Cover/lid can be removed and reinstalled by one maintenance person.
	Ladder rungs unsafe	Missing rungs, misalignment, rust, or cracks.	Ladder meets design standards. Allows maintenance person safe access.
Large Access Doors/Plate	Damaged or difficult to open access doors/plate	Large access doors or plates cannot be opened/removed using normal equipment.	Replace or repair access door so it can be opened as designed.
	Gaps, doesn't cover completely	Large access doors not flat and/or access opening not completely covered.	Doors close flat; covers access opening completely.
	Lifting rings missing, rusted	Lifting rings not capable of lifting weight of door or plate.	Lifting rings sufficient to lift or remove door or plate.

NO. 21 – PROPRIETARY FACILITY CARTRIDGE FILTER SYSTEMS

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
In addition to the specific maintenance criteria provided below, all manufacturers' requirements shall be followed.			
Facility	Documentation	Update facility inspection record after each inspection.	Maintenance records are up to date.
		Provide certification of replaced filter media.	Filter media is certified to meet manufacturer specifications.
Site	Trash and debris	Any trash or debris which impairs the function of the facility.	Trash and debris removed from facility.
	Contaminants and pollution	Any evidence of contaminants or pollution such as oils, gasoline, concrete slurries or paint.	Materials removed and disposed of according to applicable regulations. Source control BMPs implemented if appropriate. No contaminants present other than a surface oil film.
	Life cycle	Once per year.	Facility is re-inspected and any needed maintenance performed.
Vault Treatment Area	Sediment on vault floor	Varies – Refer to manufacturer's requirements.	Vault is free of sediment.
	Sediment on top of cartridges	Varies – Refer to manufacturer's requirements.	Vault is free of sediment.
	Multiple scum lines above top of cartridges	Thick or multiple scum lines above top of cartridges. Probably due to plugged canisters or underdrain manifold.	Cause of plugging corrected, canisters replaced if necessary.
Vault Structure	Damage to wall, frame, bottom, and/or top slab	Cracks wider than ½-inch and any evidence of soil particles entering the structure through the cracks, or qualified inspection personnel determines the vault is not structurally sound.	Vault replaced or repaired to design specifications.
	Baffles damaged	Baffles corroding, cracking warping, and/or showing signs of failure as determined by maintenance/inspection person.	Repair or replace baffles to specification.
Filter Media	Standing water in vault	Varies – Refer to manufacturer's requirements.	No standing water in vault 24 hours after a rain event.
	Short circuiting	Flows do not properly enter filter cartridges.	Flows go through filter media.
Underdrains and Clean-Outs	Sediment and debris	Underdrains or clean-outs partially plugged or filled with sediment and/or debris.	Underdrains and clean-outs free of sediment and debris.
Inlet/Outlet Pipe	Sediment accumulation	Sediment filling 20% or more of the pipe.	Inlet/outlet pipes clear of sediment.
	Trash and debris	Trash and debris accumulated in inlet/outlet pipes (includes floatables and non-floatables).	No trash or debris in pipes.
	Damaged inlet/outlet pipe	Cracks wider than ½-inch at the joint of the inlet/outlet pipes or any evidence of soil entering at the joints of the inlet/outlet pipes.	No cracks more than ¼-inch wide at the joint of the inlet/outlet pipe.

NO. 21 – PROPRIETARY FACILITY CARTRIDGE FILTER SYSTEMS

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Access Manhole	Cover/lid not in place	Cover/lid is missing or only partially in place. **Any open manhole requires immediate maintenance.**	Manhole access covered.
	Locking mechanism not working	Mechanism cannot be opened by one maintenance person with proper tools. Bolts cannot be seated. Self-locking cover/lid does not work.	Mechanism opens with proper tools.
	Cover/lid difficult to remove	One maintenance person cannot remove cover/lid after applying 80 lbs of lift.	Cover/lid can be removed and reinstalled by one maintenance person.
	Ladder rungs unsafe	Missing rungs, misalignment, rust, or cracks.	Ladder meets design standards. Allows maintenance person safe access.
Large Access Doors/Plate	Damaged or difficult to open	Large access doors or plates cannot be opened/removed using normal equipment.	Replace or repair access door so it can be opened as designed.
	Gaps, doesn't cover completely	Large access doors not flat and/or access opening not completely covered.	Doors close flat and cover access opening completely.
	Lifting Rings missing, rusted	Lifting rings not capable of lifting weight of door or plate.	Lifting rings sufficient to lift or remove door or plate.

NO. 22 – BAFFLE OIL/WATER SEPARATOR

MAINTENANCE COMPONENT	DEFECT	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Site	Trash and debris	Any trash or debris which impairs the function of the facility.	Trash and debris removed from facility.
	Contaminants and pollution	Floating oil in excess of 1 inch in first chamber, any oil in other chambers or other contaminants of any type in any chamber.	No contaminants present other than a surface oil film.
Vault Treatment Area	Sediment accumulation	Sediment accumulates exceeds 6 inches in the vault.	No sediment in the vault.
	Discharge water not clear	Inspection of discharge water shows obvious signs of poor water quality-effluent discharge from vault shows thick visible sheen.	Effluent discharge is clear.
	Trash or debris accumulation	Any trash and debris accumulation in vault (floatables and non-floatables).	Vault is clear of trash and debris.
	Oil accumulation	Oil accumulations that exceed 1 inch, at the surface of the water in the oil/water separator chamber.	No visible oil depth on water.
Vault Structure	Damage to wall, frame, bottom, and/or top slab	Cracks wider than ½-inch or evidence of soil particles entering the structure through the cracks, or maintenance/inspection personnel determines that the vault is not structurally sound.	Vault replaced or repaired to design specifications.
	Baffles damaged	Baffles corroding, cracking, warping and/or showing signs of failure as determined by maintenance inspection personnel.	Repair or replace baffles to specifications.
Gravity Drain	Inoperable valve	Valve will not open and close.	Valve opens and closes normally.
	Valve won't seal	Valve does not seal completely.	Valve completely seals closed.
Inlet/Outlet Pipe	Sediment accumulation	Sediment filling 20% or more of the pipe.	Inlet/outlet pipes clear of sediment.
	Trash and debris	Trash and debris accumulated in inlet/outlet pipes (includes floatables and non-floatables).	No trash or debris in pipes.
	Damaged inlet/outlet pipe	Cracks wider than ½-inch at the joint of the inlet/outlet pipes or any evidence of soil entering at the joints of the inlet/outlet pipes.	No cracks more than ¼-inch wide at the joint of the inlet/outlet pipe.
Access Manhole	Cover/lid not in place	Cover/lid is missing or only partially in place. **Any open manhole requires immediate maintenance.**	Manhole access covered.
	Locking mechanism not working	Mechanism cannot be opened by one maintenance person with proper tools. Bolts cannot be seated. Self-locking cover/lid does not work.	Mechanism opens with proper tools.
	Cover/lid difficult to remove	One maintenance person cannot remove cover/lid after applying 80 lbs of lift.	Cover/lid can be removed and reinstalled by one maintenance person.
	Ladder rungs unsafe	Missing rungs, misalignment, rust, or cracks.	Ladder meets design standards. Allows maintenance person safe access.

NO. 22 – BAFFLE OIL/WATER SEPARATOR

MAINTENANCE COMPONENT	DEFECT	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Large Access Doors/Plate	Damaged or difficult to open	Large access doors or plates cannot be opened/removed using normal equipment.	Replace or repair access door so it can be opened as designed.
	Gaps, doesn't cover completely	Large access doors not flat and/or access opening not completely covered.	Doors close flat and cover access opening completely.
	Lifting rings missing, rusted	Lifting rings not capable of lifting weight of door or cover/lid.	Lifting rings sufficient to lift or remove cover/lid.

NO. 23 – COALESCING PLATE OIL/WATER SEPARATOR

MAINTENANCE COMPONENT	DEFECT	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Site	Trash and debris	Any trash or debris which impairs the function of the facility.	Trash and debris removed from facility.
	Contaminants and pollution	Floating oil in excess of 1 inch in first chamber, any oil in other chambers or other contaminants of any type in any chamber.	No contaminants present other than a surface oil film.
Vault Treatment Area	Sediment accumulation in the forebay	Sediment accumulation of 6 inches or greater in the forebay.	No sediment in the forebay.
	Discharge water not clear	Inspection of discharge water shows obvious signs of poor water quality – effluent discharge from vault shows thick visible sheen.	Repair function of plates so effluent is clear.
	Trash or debris accumulation	Trash and debris accumulation in vault (floatables and non-floatables).	Trash and debris removed from vault.
	Oil accumulation	Oil accumulation that exceeds 1 inch at the water surface in the in the coalescing plate chamber.	No visible oil depth on water and coalescing plates clear of oil.
Coalescing Plates	Damaged	Plate media broken, deformed, cracked and/or showing signs of failure.	Replace that portion of media pack or entire plate pack depending on severity of failure.
	Sediment accumulation	Any sediment accumulation which interferes with the operation of the coalescing plates.	No sediment accumulation interfering with the coalescing plates.
Vault Structure	Damage to wall, frame, bottom, and/or top slab	Cracks wider than ½-inch and any evidence of soil particles entering the structure through the cracks, or maintenance inspection personnel determines that the vault is not structurally sound.	Vault replaced or repaired to design specifications.
	Baffles damaged	Baffles corroding, cracking, warping and/or showing signs of failure as determined by maintenance/inspection person.	Repair or replace baffles to specifications.
Ventilation Pipes	Plugged ventilation pipes	Any obstruction to the ventilation pipes.	Ventilation pipes are clear.
Shutoff Valve	Damaged or inoperable shutoff valve	Shutoff valve cannot be opened or closed.	Shutoff valve operates normally.
Inlet/Outlet Pipe	Sediment accumulation	Sediment filling 20% or more of the pipe.	Inlet/outlet pipes clear of sediment.
	Trash and debris	Trash and debris accumulated in inlet/outlet pipes (includes floatables and non-floatables).	No trash or debris in pipes.
	Damaged inlet/outlet pipe	Cracks wider than ½-inch at the joint of the inlet/outlet pipes or any evidence of soil entering at the joints of the inlet/outlet pipes.	No cracks more than ¼-inch wide at the joint of the inlet/outlet pipe.
Access Manhole	Cover/lid not in place	Cover/lid is missing or only partially in place. **Any open manhole requires immediate maintenance.**	Manhole access covered.
	Locking mechanism not working	Mechanism cannot be opened by one maintenance person with proper tools. Bolts cannot be seated. Self-locking cover/lid does not work.	Mechanism opens with proper tools.

NO. 23 – COALESCING PLATE OIL/WATER SEPARATOR

MAINTENANCE COMPONENT	DEFECT	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Access Manhole (cont.)	Cover/lid difficult to remove	One maintenance person cannot remove cover/lid after applying 80 lbs of lift.	Cover/lid can be removed and reinstalled by one maintenance person.
	Ladder rungs unsafe	Missing rungs, misalignment, rust, or cracks.	Ladder meets design standards. Allows maintenance person safe access.
Large access doors/plate	Damaged or difficult to open	Large access doors or plates cannot be opened/removed using normal equipment.	Replace or repair access door so it can be opened as designed.
	Gaps, doesn't cover completely	Large access doors not flat and/or access opening not completely covered.	Doors close flat and cover access opening completely.
	Lifting rings missing, rusted	Lifting rings not capable of lifting weight of door or plate.	Lifting rings sufficient to lift or remove door or plate.

NO. 24 – CATCH BASIN INSERT (NOT ALLOWED IN THE CITY FOR OIL CONTROL)

NO. 25 – DRYWELL BMP

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITIONS WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Preventive	Plugging, obstructions	Any cause limiting flow into drywell.	Drywell able to receive full flow prior to and during wet season.
Site	Trash and debris	Trash or debris that could end up in the drywell is evident.	No trash or debris that could get into the drywell can be found.
Pipes	Plugged inlet	The entrance to the pipe is restricted due to sediment, trash, or debris.	The entrance to the pipe is not restricted.
	Vegetation/root growth in pipes	Vegetation/roots that reduce free movement of water through pipes.	Water flows freely through pipes.
	Plugged pipe	Sediment or other material prevents free flow of water through the pipe.	Water flows freely through pipes.
	Broken pipe or joint leaks	Damage to the pipe or pipe joints allowing water to seep out.	Pipe does not allow water to exit other than at the outlet.
Structure	Basin leaks	Holes or breaks in the basin allow water to leave the basin at locations other than per design.	Basin is sealed and allows water to exit only where designed.
Filter Media	Plugged filter media	Filter media plugged.	Flow through filter media is normal.

NO. 26 – GRAVEL FILLED INFILTRATION TRENCH BMP

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITIONS WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Preventive	Blocking, obstructions	Debris or trash limiting flow to infiltration trench.	Infiltration trench able to receive full flow prior to and during wet season.
Site	Trash and debris	Trash or debris that could end up in the infiltration trench is evident.	No trash or debris that could get into the infiltration trench can be found.
Pipes	Plugged inlet	The entrance to the pipe is restricted due to sediment, trash, or debris.	The entrance to the pipe is not restricted.
	Vegetation/root growth in pipes	Vegetation/roots that reduce free movement of water through pipes.	Water flows freely through pipes.
	Plugged pipes	Sediment or other material prevents free flow of water through the pipe.	Water flows freely through pipes.
	Broken pipe or joint leaks	Damage to the pipe or pipe joints allowing water to seep out.	Pipe does not allow water to exit other than at the outlet to the trench.
Structure	Flow not reaching trench	Flows are not getting into the trench as designed.	Water enters and exits trench as designed.
	Cleanout/inspection access does not allow cleaning or inspection of trench	The cleanout/inspection access is not available.	Cleanout/inspection access is available.
Filter Media	Plugged filter media	Filter media plugged.	Flow through filter media is normal.

NO. 27 – GRAVEL FILLED DISPERSION TRENCH BMP

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITIONS WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Preventive	Blocking, obstructions	Debris or trash limiting flow to dispersion trench or preventing spreader function.	Dispersion trench able to receive full flow prior to and during wet season.
Site	Trash and debris	Trash or debris that could end up in the dispersion trench is evident.	No trash or debris that could get into the dispersion trench can be found.
Pipes	Plugged inlet	The entrance to the pipe is restricted due to sediment, trash, or debris.	The entrance to the pipe is not restricted.
	Vegetation/root growth in pipes	Vegetation/roots that reduce free movement of water through pipes.	Water flows freely through pipes.
	Plugged pipe	Sediment or other material prevents free flow of water through the pipe.	Water flows freely through pipes.
	Broken pipe or joint leaks.	Damage to the pipe or pipe joints allowing water to seep out.	Pipe does not allow water to exit other than at the outlet to the trench.
	Broken or missing cleanout caps	Cleanout caps are broken, missing, or buried.	Cleanout caps are accessible and intact.
Structure	Flow not reaching trench	Flows are not getting into the trench as designed.	Water enters and exits trench as designed.
	Perforated pipe plugged	Flow not able to enter or properly exit from perforated pipe.	Water freely enters and exits perforated pipe.
	Flow not spreading evenly at outlet of trench	Outlet flows channelizing or not spreading evenly from trench.	Sheet flow occurs at the outlet of the trench.
	Cleanout/inspection access does not allow cleaning or inspection of perforated pipe	The cleanout/inspection access is not available.	Cleanout/inspection access is available.
Filter Media	Plugged filter media	Filter media plugged.	Flow through filter media is normal.

NO. 28 – NATIVE VEGETATED SURFACE/NATIVE VEGETATED LANDSCAPE BMP

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Site	Trash and debris	Trash and debris accumulated on the native vegetated surface/native vegetated landscape site.	Native vegetated surface site free of any trash or debris.
Vegetation	Insufficient vegetation	Less than two species each of native trees, shrubs, and groundcover occur in the design area.	A minimum of two species each of native trees, shrubs, and groundcover is established and healthy.
	Poor vegetation coverage	Less than 90% if the required vegetated area has healthy growth.	A minimum of 90% of the required vegetated area has healthy growth.
	Undesirable vegetation present	Weeds, blackberry, and other undesirable plants are invading more than 10% of vegetated area.	Less than 10% undesirable vegetation occurs in the required native vegetated surface area.
Vegetated Area	Soil compaction	Soil in the native vegetation area compacted.	Less than 8% of native vegetation area is compacted.
	Insufficient vegetation	Less than 3.5 square feet of native vegetation area for every 1 square foot of impervious surface.	A minimum of 3.5 square feet of native vegetation area for every 1 square foot of impervious surface.
	Excess slope	Slope of native vegetation area greater than 15%.	Slope of native growth area does not exceed 15%.

NO. 29 – PERFORATED PIPE CONNECTIONS BMP

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITIONS WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Preventive	Blocking, obstructions	Debris or trash limiting flow into perforated pipe system or outfall of BMP is plugged or otherwise nonfunctioning.	Outfall of BMP is receiving designed flows from perforated pipe connection.
Inflow	Inflow impeded	Inflow into the perforated pipe is partially or fully blocked or altered to prevent flow from getting into the pipe.	Inflow to the perforated pipe is unimpeded.
Pipe Trench Area	Surface compacted	Ground surface over the perforated pipe trench is compacted or covered with impermeable material.	Ground surface over the perforated pipe is not compacted and free of any impervious cover.
Outflow	Outflow impeded	Outflow from the perforated pipe into the public drainage system is blocked.	Outflow to the public drainage system is unimpeded.
Outfall Area	Erosion or landslides	Existence of the perforated pipe is causing or exasperating erosion or landslides.	Perforated pipe system is sealed off and an alternative BMP is implemented.

NO. 30 – PERMEABLE PAVEMENT BMP

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITIONS WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Preventive	Surface cleaning/ vegetation control	Media surface vacuumed or pressure washed annually, vegetation controlled to design maximum. Weed growth suggesting sediment accumulation.	No dirt, sediment, or debris clogging porous media, or vegetation limiting infiltration.
Porous Concrete, Porous Asphaltic Concrete, and Permeable Pavers	Trash and debris	Trash and debris on the pavement interfering with infiltration; leaf drop in fall season.	No trash or debris interfering with infiltration.
	Sediment accumulation	Sediment accumulation on the pavement interfering with infiltration; runoff from adjacent areas depositing sediment/debris on pavement.	Pavement infiltrates as designed; adjacent areas stabilized.
	Insufficient infiltration rate	Pavement does not infiltrate at a rate of 10 inches per hour.	Pavement infiltrates at a rate greater than 10 inches per hour.
	Excessive ponding	Standing water for a long period of time on the surface of the pavement.	Standing water infiltrates at the desired rate.
	Broken or cracked pavement	Pavement is broken or cracked.	No broken pavement or cracks on the surface of the pavement.
	Settlement	Uneven pavement surface indicating settlement of the subsurface layer.	Pavement surface is uniformly level.
	Moss growth	Moss growing on pavement interfering with infiltration.	No moss interferes with infiltration.
	Inflow restricted	Inflow to the pavement is diverted, restricted, or depositing sediment and debris on the pavement.	Inflow to pavement is unobstructed and not bringing sediment or debris to the pavement.
	Underdrain not freely flowing	Underdrain is not flowing when pavement has been infiltrating water.	Underdrain flows freely when water is present.
	Overflow not controlling excess water	Overflow not controlling excess water to desired location; native soil is exposed or other signs of erosion damage are present.	Overflow permits excess water to leave the site at the desired location; Overflow is stabilized and appropriately armored.
Permeable Pavers	Broken or missing pavers	Broken or missing paving blocks on surface of pavement.	No missing or broken paving blocks interfering with infiltration.
	Uneven surface	Uneven surface due to settlement or scour of fill in the interstices of the paving blocks.	Pavement surface is uniformly level.
	Compaction	Poor infiltration due to soil compaction between paving blocks.	No soil compaction in the interstices of the paver blocks limiting infiltration.
	Poor vegetation growth (if applicable)	Grass in the interstices of the paving blocks is dead.	Healthy grass is growing in the interstices of the paver blocks.

NO. 31 – BIORETENTION BMP

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITIONS WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Preventive	Vegetation	Vegetation to be watered and pruned as needed and mulch applied to a minimum of 2 inches to maintain healthy growth.	Healthy vegetation growth with full coverage as designed.
Bioretention Area	Trash and debris	Trash and debris in the bioretention area; leaf drop in the fall season.	No trash or debris In the bioretention area.
	Sediment accumulation	Sediment accumulation in the bioretention area interfering with infiltration.	Water in the bioretention infiltrates as designed.
	Excessive ponding	Standing water in the bioretention area for more than two days.	Standing water infiltrates at the desired rate.
	Inflow restricted	Inflow not getting into bioretention; debris/sediment blockage at inlet features; native soil is exposed or other signs of erosion damage is present.	Unobstructed and properly routed inflow into bioretention area; inlet is stabilized and appropriately armored.
	Overflow not controlling excess water	Overflow water not controlled by outlet features; native soil is exposed or other signs of erosion damage is present.	Outlet features control overflow; overflow is stabilized and appropriately armored.
	Underdrain not freely flowing	Underdrain is not flowing when bioretention area has been infiltrating water.	Underdrain flows freely when water is present.
Vegetation	Poor vegetation coverage	Plants not thriving across at least 80% of the entire design vegetated area within the BMP; overly dense vegetation requiring pruning.	Healthy water tolerant plants in bioretention area, plants thriving across at least 80% of the entire design vegetated area within the facility.
	Insufficient vegetation	Plants not water tolerant species.	Plants are water tolerant.
	Weeds present	Weeds growing in bioretention area.	No weeds in bioretention area.
	Watering not occurring	Planting schedule requires frequent watering (approx. weekly Year 1, bimonthly Years 2 and 3) for new facilities, and as needed for established plantings or dry periods	Plants are established and thriving
	Pest control	Signs of pests, such as wilting or chewed leaves or bark, spotting or other indicators; extended ponding period encouraging mosquitoes	Plant community is pest-free when following an approved Integrated Pest Management plan; bioretention functioning normally and ponding controlled as needed for pest control
Containment Berm and Earthen Slopes	Erosion	Erosion occurring at earthen slopes or containment berm side slope.	Erosion on the containment berm and side slopes has been repaired and the cause of the erosion corrected.
	Voids created by nuisance animals (e.g., rodents) or tree roots	Voids affecting berm integrity or creating leaky pond condition	Voids have been repaired; facility is free of nuisance animals following an approved Integrated Pest Management plan.
	Settlement	Any part of the containment berm top has less than 6 inches of freeboard from the maximum pond level to the top of the berm.	A minimum of 6 inches freeboard from the maximum pond level to the top of the berm.
Amended Soil	Poor soil nutrients	Soil not providing plant nutrients.	Soil providing plant nutrients.
	Bare spots	Bare spots on soil in bioretention area.	No bare spots, bioretention area covered with vegetation or mulch mixed into the underlying soil.
	Compaction	Poor infiltration due to soil compaction in the bioretention area.	No soil compaction in the bioretention area.

NO. 32 – RAINWATER HARVESTING BMP

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITIONS WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Preventive	Insufficient storage volume	No rain water in storage unit at the beginning of the rain season.	Maximum storage available at the beginning of the rain season (Oct. 1).
Collection Area	Trash and debris	Trash of debris on collection area may plug filter system	Collection area clear of trash and debris.
Filter	Restricted or plugged filter	Filter is partially or fully plugged preventing water from getting in to the storage unit.	Filter is allowing collection water into storage unit.

NO. 33 – ROCK PAD BMP

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITIONS WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Site	Trash and debris	Trash and debris accumulated on rock pad site.	Rock pad site free of any trash or debris.
Rock Pad Area	Insufficient rock pad size	Rock pad is not 2 feet by 3 feet by 6 inches thick or as designed.	Rock pad is 2 feet by 3 feet by 6 inches thick or as designed.
	Vegetation growth	Vegetation is seen growing in or through rock pad.	No vegetation within rock pad area.
Rock	Exposed soil	Soil can be seen through the rock pad.	Full thickness of the rock pad is in place, no soil visible through rock pad.

NO. 34 – SHEET FLOW BMP

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITIONS WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Site	Trash and debris	Trash and debris accumulated on the sheet flow site.	Sheet flow site free of any trash or debris.
Sheet flow area	Erosion	Soil erosion occurring in sheet flow zone.	Soil erosion is not occurring and rills and channels have been repaired.
	Concentrated flow	Sheet flow is not occurring in the sheet flow zone.	Sheet flow area is regraded to provide sheet flow.

NO. 35 – SPLASH BLOCK BMP

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITIONS WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Site	Trash and debris	Trash and debris accumulated on the splash block.	Splash block site free of any trash or debris.
Splash Block	Dislodged splash block	Splash block moved from outlet of downspout.	Splash block correctly positioned to catch discharge from downspout.
	Channeling	Water coming off the splash block causing erosion.	No erosion occurs from the splash block.
	Downspout water misdirected	Water coming from the downspout is not discharging to the dispersal area.	Water is discharging normally to the dispersal area.

NO. 36 – VEGETATED ROOF BMP

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITIONS WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Preventive	Vegetation	Vegetation to be watered and pruned as needed to maintain healthy growth.	Healthy vegetation growth with full coverage as designed.
Site	Trash and debris	Trash and debris has accumulated on the vegetated roof.	Vegetated roof free of any trash or debris.
Waterproof Membrane	Leaking waterproof membrane	Waterproof membrane breached.	Waterproof membrane has no tears or holes allowing water through it.
Drainage Layer	Drainage pathway plugged/obstructed	Drainage layer flow plugged or obstructed.	Drainage layer passing water with no obstruction.
Drainage	Overflow obstructed	Drainage of overflow is obstructed.	Overflow has no obstruction.
Growth Media	Compaction	Soil in the growth media area compacted.	No part of the growth media is compacted.
	Erosion	Growth media washed out.	Growth media is not being washed away.
	Insufficient nutrients	Plants are not thriving.	Growth media has proper nutrients to support plant growth.
Vegetation	Insufficient vegetation	Vegetation species not succulents, grass, herbs, and/or wildflowers adapted to harsh conditions.	Correct species of vegetation is used.
	Poor vegetation coverage	Healthy vegetation covers less than 90% of vegetation area.	Healthy vegetation covers more than 90% of vegetation area.
	Undesirable vegetation	Weeds and other undesirable plants are invading more than 10% of vegetated area.	No undesirable vegetation occurs in the vegetated area. No herbicides or pesticides used to control undesirable vegetation.
	Poor vegetation growth	Special vegetation not thriving.	Special vegetation is kept healthy and inspected on frequent schedule.
Border Zone	Access restricted	Border zone limited by vegetation overgrowth or other means.	Border zone is kept open so vegetated area is accessible.
Gravel Stop	Overflow uncontained	Gravel stop does not contain overflow or divert it to a designed outlet.	Overflow water is only exits from the designed outlet.

NO. 37 – RAIN GARDEN BMP

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITIONS WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Facility – General Requirements	Mosquitoes	Standing water remains for more than 3 days after the end of a storm	Rain garden drains freely. Standing water in rain garden does not persist for more than 3 days after a storm event. Cause of the standing water addressed (see "Ponded water").
	Trash and debris	Trash and debris present	No trash or debris present
Earthen Side Slopes and Berms	Erosion	Persistent soil erosion on slopes	No eroded or scoured areas. Cause of erosion or scour addressed.
Rockery Sidewalls	Unstable rockery	Rockery side walls are insecure	Stable rockery sidewalls (may require consultation with licensed engineer, particularly for walls 4 feet or greater in height)
Rain Garden Bottom Area	Sediment accumulation	Visible sediment deposition in the rain garden that reduces drawdown time of water in the rain garden	No sediment accumulation in rain garden. Source of sediment addressed.
	Debris accumulation	Accumulated leaves in facility	No leaves clogging outlet structure or impeding water flow.
Mulch	Lack of mulch	Bare spots (without mulch cover) are present or mulch depth less than 2 inches	Facility has a minimum 2- to 3-inch layer of an appropriate type of mulch. Mulch kept away from woody stems.
Splash Block Inlet	Water not properly directed to rain garden	Water is being directed towards building structure	Blocks are reconfigured to direct water to rain garden and away from structure.
Pipe Inlet/Outlet	Erosion	Rock or cobble removed or missing and concentrated flows contacting soil	No eroded or scoured areas. Cause of erosion or scour addressed. Cover of rock or cobbles protects the ground where concentrated water flows into the rain garden.
	Accumulated debris	Accumulated leaves, sediment, debris or vegetation at curb cuts, inlet or outlet pipe	Blockage cleared
	Damaged pipe	Pipe is damaged	Pipe repaired/replaced
	Clogged pipe	Pipe is clogged	Pipe clear of roots and debris
	Blocked access	Maintain access for inspections	Vegetation cleared or transplanted within 1 foot of inlets and outlets
Ponded Water	Ponded water	Excessive ponding water: Ponded water remains in the rain garden more than 48 hours after the end of a storm	Rain garden drains freely. Standing water in rain garden does not persist for more than 48 hours after a storm event. Leaf litter/debris/sediment removed.
Overflow	Blocked overflow	Capacity reduced by sediment or debris	No sediment or debris in overflow.
Vegetation	Blocked site distances and sidewalks	Vegetation inhibits sight distances and sidewalks	Sidewalks and sight distances along roadways and sidewalks are kept clear.
	Blocked pipes	Vegetation is crowding inlets and outlets	Inlets and outlets in rain garden clear of vegetation.
	Unhealthy vegetation	Yellowing: possible Nitrogen (N) deficiency Poor growth: possible Phosphorous (P) deficiency Poor flowering, spotting or curled leaves, or weak roots or stems: possible Potassium (K) deficiency	Plants are healthy and appropriate for site conditions.
	Weeds	Presence of weeds	Weeds removed (manual methods preferred) and mulch applied.

NO. 37 – RAIN GARDEN BMP

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITIONS WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Summer Watering (years 1–3)	Plant establishment	Tree, shrubs and groundcovers in first 3 years of establishment period	Plants are watered during plant establishment period (years 1–3).
Summer Watering (after establishment)	Drought conditions	Vegetation requires supplemental water	Plants are watered during drought conditions or more often if necessary during post-establishment period (after 2 years).

NO. 38 – SOIL AMENDMENT BMP

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITIONS WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Soil Media	Unhealthy vegetation	Vegetation not fully covering ground surface or vegetation health is poor. Yellowing: possible Nitrogen (N) deficiency. Poor growth: possible Phosphorous (P) deficiency. Poor flowering, spotting or curled leaves, or weak roots or stems: possible Potassium (K) deficiency.	Plants are healthy and appropriate for site conditions
	Inadequate soil nutrients and structure	In the fall, return leaf fall and shredded woody materials from the landscape to the site when possible	Soil providing plant nutrients and structure
	Excessive vegetation growth	Grass becomes excessively tall (greater than 10 inches); nuisance weeds and other vegetation start to take over.	Healthy turf- “grasscycle” (mulch-mow or leave the clippings) to build turf health
	Weeds	Preventive maintenance	Avoid use of pesticides (bug and weed killers), like “weed & feed,” which damage the soil
	Fertilizer needed	Where fertilization is needed (mainly turf and annual flower beds), a moderate fertilization program should be used which relies on compost, natural fertilizers or slow-release synthetic balanced fertilizers	Integrated Pest Management (IPM) protocols for fertilization followed
	Bare spots	Bare spots on soil	No bare spots, area covered with vegetation or mulch mixed into the underlying soil.
	Compaction	Poor infiltration due to soil compaction • To remediate compaction, aerate soil, till to at least 8-inch depth, or further amend soil with compost and re-till • If areas are turf, aerate compacted areas and top dress them with 1/4 to 1/2 inch of compost to renovate them • If drainage is still slow, consider investigating alternative causes (e.g., high wet season groundwater levels, low permeability soils) • Also consider site use and protection from compacting activities	No soil compaction
	Poor infiltration	Soils become waterlogged, do not appear to be infiltrating.	Facility infiltrating properly
Erosion/Scouring	Erosion	Areas of potential erosion are visible	Causes of erosion (e.g., concentrate flow entering area, channelization of runoff) identified and damaged area stabilized (regrade, rock, vegetation, erosion control matting).For deep channels or cuts (over 3 inches in ponding depth), temporary erosion control measures in place until permanent repairs can be made
Grass/Vegetation	Unhealthy vegetation	Less than 75% of planted vegetation is healthy with a generally good appearance.	Healthy vegetation. Unhealthy plants removed/replaced. Appropriate vegetation planted in terms of exposure, soil and soil moisture.
Noxious Weeds	Noxious weeds	Listed noxious vegetation is present (refer to current County noxious weed list).	No noxious weeds present.

NO. 39 – RETAINED TREES

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITIONS WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Tree	Dead or declining	Dead, damaged, or declining	Tree replaced per planting plan or acceptable substitute

NO. 40 – FILTERRA SYSTEM

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
In addition to the specific maintenance criteria provided below, all manufacturer's requirements shall be followed.			
Facility – General Requirements	Life cycle	Once per year, except mulch and trash removal twice per year	Facility is re-inspected and any needed maintenance performed
	Contaminants and pollution	Any evidence of contaminants or pollution such as oil, gasoline, concrete slurries, or paint	Materials removed and disposed of according to applicable regulations. Source control BMPs implemented if appropriate. No contaminants present other than a surface oil film.
Inlet	Excessive sediment or trash accumulation	Accumulated sediments or trash impair free flow of water into system	Inlet should be free of obstructions allowing free distributed flow of water into system
Mulch Cover	Trash and floatable debris accumulation	Excessive trash and/or debris accumulation	Minimal trash or other debris on mulch cover. Mulch cover raked level.
	"Ponding" of water on mulch cover	"Ponding" in unit could be indicative of clogging due to excessive fine sediment accumulation or spill of petroleum oils	Stormwater should drain freely and evenly through mulch cover
Proprietary Filter Media/ Vegetation Substrate	"Ponding" of water on mulch cover after mulch cover has been maintained	Excessive fine sediment passes the mulch cover and clogs the filter media/vegetative substrate	Stormwater should drain freely and evenly through mulch cover. Replace substrate and vegetation when needed
Vegetation	Plants not growing or in poor condition	Soil/mulch too wet, evidence of spill, incorrect plant selection, pest infestation, and/or vandalism to plants	Plants should be healthy and pest free
		Media/mulch too dry	Irrigation is required
	Plants absent	Plants absent	Appropriate plants are present
	Excessive plant growth	Excessive plant growth inhibits facility function or becomes a hazard for pedestrian and vehicular circulation and safety	Pruning and/or thinning vegetation maintains proper plant density. Appropriate plants are present.
Structure	Structure has visible cracks	Cracks wider than ½ inch Evidence of soil particles entering the structure through the cracks	Structure is sealed and structurally sound

NO. 41 – COMPOST AMENDED VEGETATED FILTER STRIP (CAVFS)

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
General	Sediment accumulation on grass	Sediment depth exceeds 2 inches.	Remove sediment deposits. Relevel so slope is even and flows pass evenly through strip.
	Excessive vegetation growth	Grass becomes excessively tall (greater than 10 inches); nuisance weeds and other vegetation start to take over.	Mow grass and control nuisance vegetation so that flow is not impeded. Grass should be mowed to a height of 6 inches.
	Trash and debris	Trash and debris have accumulated on the vegetated filter strip.	Remove trash and debris from filter.
	Erosion/scouring	Areas have eroded or scoured due to flow channelization or high flows.	For ruts or bare areas less than 12 inches wide, repair the damaged area by filling with a 50/50 mixture of crushed gravel and compost. The grass will creep in over the rock in time. If bare areas are large, generally greater than 12 inches wide, the vegetated filter strip should be regraded and reseeded. For smaller bare areas, overseed when bare spots are evident.
	Flow spreader uneven or clogged	Flow spreader is uneven or clogged so that flows are not uniformly distributed over entire filter width.	Level the spreader and clean so that flows are spread evenly over entire filter width

NO. 42 – MEDIA FILTER DRAIN (MFD)

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
General	Sediment accumulation on grass filter strip	Sediment depth exceeds 2 inches or creates uneven grading that interferes with sheet flow.	Remove sediment deposits on grass treatment area of the embankment. When finished, embankment should be level from side to side and drain freely toward the toe of the embankment slope. There should be no areas of standing water once inflow has ceased.
	No-vegetation zone/flow spreader is uneven or clogged	Flow spreader is uneven or clogged so that flows are not uniformly distributed over entire embankment width.	Level the spreader and clean to spread flows evenly over entire embankment width.
	Poor vegetation coverage	Grass is sparse or bare, or eroded patches are observed in more than 10% of the grass strip surface area.	Determine why grass growth is poor and correct the offending condition. Reseed into loosened, fertile soil or compost; or, replant with plugs of grass from the upper slope.
	Excessive vegetation growth	Grass becomes excessively tall (greater than 10 inches); nuisance weeds and other vegetation start to take over.	Mow vegetation or remove nuisance vegetation to not impede flow. Mow grass to a height of 6 inches.
	Media filter drain mix needs replacement	Water is seen on the surface of the media filter drain mix long after the storms have ceased. Typically, the 6-month, 24-hour precipitation event should drain within 48 hours. More common storms should drain within 24 hours. Maintenance also needed on a 10-year cycle and during a preservation project.	Excavate and replace all of the media filter drain mix contained within the media filter drain.
	Excessive shading	Grass growth is poor because sunlight does not reach embankment.	If possible, trim back overhanging limbs and remove brushy vegetation on adjacent slopes.
	Trash and debris	Trash and debris have accumulated on embankment.	Remove trash and debris from embankment.
	Flooding of media filter drain	When media filter drain is inundated by flood water	Evaluate media filter drain material for acceptable infiltration rate and replace if media filter drain does not meet long-term infiltration rate standards.

NO. 43 – COMPOST-AMENDED BIOFILTRATION SWALE

MAINTENANCE COMPONENT	DEFECT OR PROBLEM	CONDITION WHEN MAINTENANCE IS NEEDED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Site	Trash and debris	Any trash and/or debris accumulated on the bioswale site.	No trash or debris on the bioswale site.
	Contaminants and pollution	Any evidence of contaminants or pollution such as oil, gasoline, concrete slurries or paint.	Materials removed and disposed of according to applicable regulations. Source control BMPs implemented if appropriate. No contaminants present other than a surface oil film.
Swale Section	Sediment accumulation	Sediment depth exceeds 2 inches in 10% of the swale treatment area.	No sediment deposits in grass treatment area of the bioswale.
		Sediment inhibits grass growth over 10% of swale length.	Grass growth not inhibited by sediment.
		Sediment inhibits even spreading of flow.	Flow spreads evenly through swale
	Erosion/scouring	Eroded or scoured swale bottom due to channelization or high flows.	No eroded or scoured areas in bioswale. Cause of erosion or scour addressed.
	Poor vegetation coverage	Grass is sparse or bare or eroded patches occur in more than 10% of the swale bottom.	Swale has no bare spots and grass is thick and healthy.
	Excessive vegetation growth	Grass excessively tall (greater than 10 inches), grass is thin or nuisance weeds and other vegetation have taken over.	Grass is between 3 and 4 inches tall, thick and healthy. No nuisance vegetation present.
	Excessive shade	Grass growth is poor because sunlight does not reach swale.	Healthy grass growth or swale converted to a wet bioswale.
	Constant baseflow	Continuous flow through the swale, even when it has been dry for weeks or an eroded, muddy channel has formed in the swale bottom.	Baseflow removed from swale by a low-flow pea-gravel drain or bypassed around the swale.
	Standing water	Water pools in the swale between storms or does not drain freely.	Swale freely drains and there is no standing water in swale between storms.
	Channelization	Flow concentrates and erodes channel through swale.	No flow channels in swale.
	Insufficient compost depth	Depth of compost is less than 3 inches.	Compost depth is 3 inches.
Flow Spreader	Concentrated flow	Flow from spreader not uniformly distributed across entire swale width.	Flows are spread evenly over entire swale width.
Inlet/Outlet Pipe	Sediment accumulation	Sediment filling 20% or more of the pipe.	Inlet/outlet pipes clear of sediment.
	Trash and debris	Trash and debris accumulated in inlet/outlet pipes (includes floatables and non-floatables).	No trash or debris in pipes.
	Damaged inlet/outlet pipe	Cracks wider than ½-inch at the joint of the inlet/outlet pipes or any evidence of soil entering at the joints of the inlet/outlet pipes.	No cracks more than ¼-inch wide at the joint of the inlet/outlet pipe.

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